

*This is a sample high school resume. You may choose to use all of the sections in this sample, or you may decide to eliminate some of the sections. Every section is optional. Find a format that highlights your particular strengths, and try to keep the resume to one page if at all possible.

Jane Doe

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****On line** 2011 - 2012

Current High School: Cardinal Newman High School
High School Address: 512 Spencer Drive, West Palm Beach, FL 33409
High School Code: 101-835
Date of Graduation: May _____

Cumulative GPA: 3.5

Class Rank: 56/246

SAT Scores: Critical Reading-590, Math-520, Writing-550

ACT Scores: Composite-24, English-25, Math-22, Reading-24, Science-21, PLUS Writing-23

Extra-Curricular Activities

- Drama Club - 9th, 10th, 11th, 12th grade
 - President - 10th, 11th, 12th, grades
 - Actress - 10th, 11th, 12th grades
 - Directed club's production of "Annie" - 12th grade
- Varsity Soccer Team - 10th, 11th, 12th grades
 - Co-Captain - 12th grade
 - Received MVP Award - 12th grade
- Emmaus Leader - 12th grade
 - Helped organize and lead Freshman Retreat

Community Service

- Habitat for Humanity (125 hours) - 10th, 11th, 12th grades
 - Helped build houses for needy families
- Race for the Cure Volunteer (25 hours) - 9th, 10th, 11th grades

Awards/Honors

- High School's Pathfinder Nominee for Drama - 12th grade
- Highest Achievement in Spanish IV - 12th grade
- Best Effort Award in AP English III - 11th grade
- MVP Award in Varsity Soccer - 12th grade

Employment

- Blockbuster Cashier - June 2003 to present
- Babysitter - June 2002 to August 2002

Personal Statement

In college, I plan to pursue a major in film-making. I have been making movies since I was nine years old, and my dream is to become a well-known, respected film director.